

# St Paul's CE Junior School

Oxford Road, Wokingham, Berks. RG41 2YJ

Telephone: 0118 978 5219

email: [finance@stpauls.wokingham.sch.uk](mailto:finance@stpauls.wokingham.sch.uk)



## Inclusion Manager

MPS/UPS plus TLR 2

Required from April 2019 (an earlier start would be ideal) • Part time -3 days a week • Permanent position

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We are looking to appoint a dedicated professional with proven SEND experience as our Inclusion Manager. The ideal candidate will have obtained or be working towards the National Award for SENCO, and be committed to providing the best possible care and outcomes for our children with SEND.

The role involves:

- Assessing the needs of pupils;
- Planning support programmes for groups & individual children;
- Ensuring the school complies with the legal requirements of the SEND Code of Practice and guiding colleagues in its effective implementation;
- Making referrals;
- Providing support and guidance for parents;
- Leading a team of Learning Mentors, delivering training and managing performance management.

We can offer:

- Happy, enthusiastic children;
- A highly skilled, hardworking team of Learning Mentors;
- The chance to be part of a dynamic Leadership Team;
- Opportunities for quality professional development;
- Excellent resources and learning environment.

Visits to the school are warmly welcomed. To discuss this opportunity and for further details please contact the Headteacher, Mrs Julieanne Taylor. An application form and job description are available on our website, see Vacancies [www.stpauls.wokingham.sch.uk](http://www.stpauls.wokingham.sch.uk)

**Closing date: Thursday 13<sup>th</sup> December**

**Interviews: Tuesday 18<sup>th</sup> December**

**PLEASE NOTE CHANGE OF DATES DUE TO UNFORESEEN CIRCUMSTANCES**

Our School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an Enhanced DBS disclosure.

We are part of the Future Thinking Partnership (FTP), an established collaboration of Wokingham Schools, focused on improving teaching and learning through the provision of on-going high quality professional development.