



# St Paul's C of E Junior School

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Headteacher: Mrs J M Taylor

6 September, 2018

Dear Parents,

EVERY child's safety is important, and our highest priority is to ensure that children and families exit the site safely at the end of the school day.

For this reason, we have no waiting in the mouth of either the wooden or metal gates. This enables an unobstructed view for staff on duty who are then able to ensure that our children leave school under adequate supervision.

At 3.30pm, each teacher brings their class to the designated year group area detailed below. Parents with more than one pupil at St Paul's should stand in the pick-up area for the youngest - older siblings will join them there.

Organizing the playground in this way guarantees sufficient room for parents, younger siblings, pushchairs and bikes to wait, and significantly improves what could otherwise be a chaotic and frustrating time.

The Murray Road gates will be locked promptly at 3.45pm, after which pupils may be collected from the Oxford Road entrance.

Yours faithfully,

*Julianne Taylor*

Mrs J M Taylor

Headteacher

