**St Paul's CE Junior School** Oxford Road, Wokingham, Berks. RG41 2YJ Telephone: 0118 978 5219 email: <u>finance@stpauls.wokingham.sch.uk</u> www.stpauls.wokingham.sch.uk



## School Site Controller Required as soon as possible Grade 5 - £21589 - £23836 according to experience plus 4% Intensity payment

We are seeking an enthusiastic and pro-active Site Controller to join our friendly school family. This is a fulltime role with accommodation available on-site subject to a separate agreement.

This position would suit someone who has good DIY skills, can work on their own initiative, and takes pride in their work. Meticulous attention to health and safety compliance is a key element of the job for which training will be provided. The role also includes responsibility for the day to day maintenance and ongoing improvement of our school premises, grounds and swimming pool. As we are a large site we have decided to split the workload and will also be recruiting a part time Site Assistant who will be managed by the successful candidate.

A flexible approach is essential and previous experience of working in a similar role desirable.

Visits are warmly welcome albeit at a social distance! To arrange an appointment, or obtain an application pack, please contact Manda Crouch.

Closing date: 15<sup>th</sup> July 2020

Interviews: 22<sup>nd</sup> July 2020

Our School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an Enhanced DBS Disclosure.